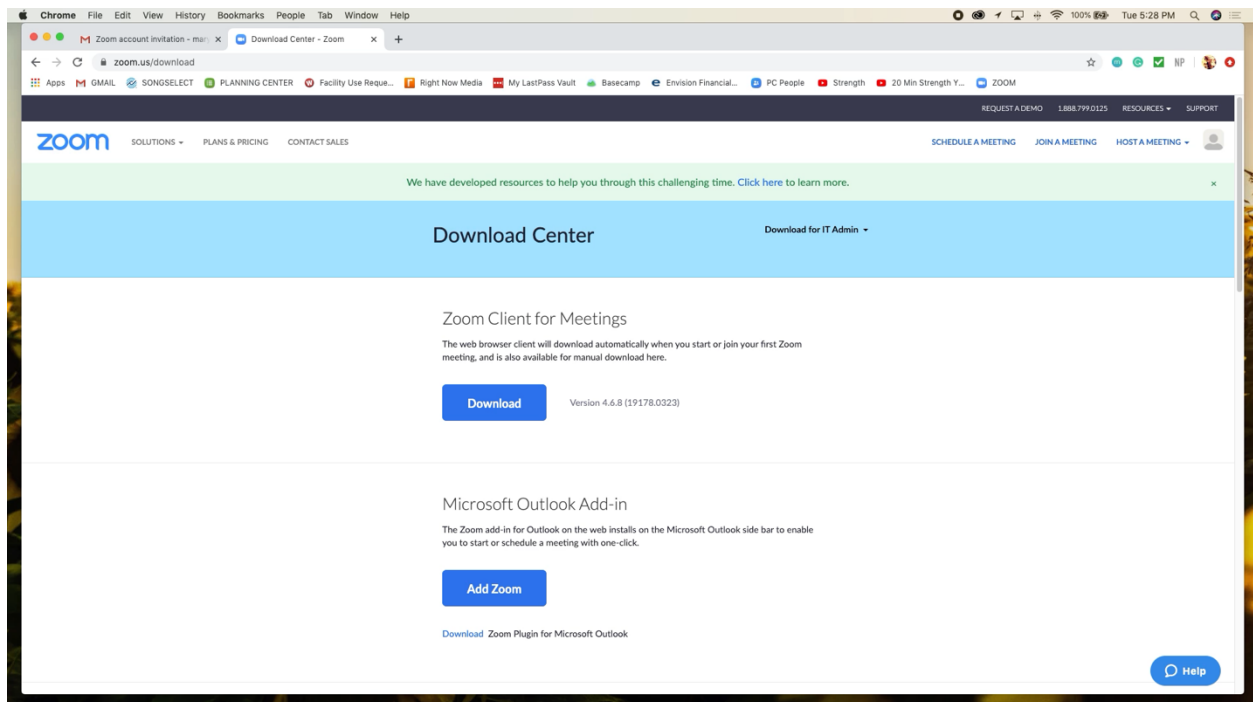


STEP ONE: DOWNLOAD ZOOM ON YOUR COMPUTER

- a. To download the ZOOM app onto your computer. Follow this video for what to do -- <https://vimeo.com/400682348>

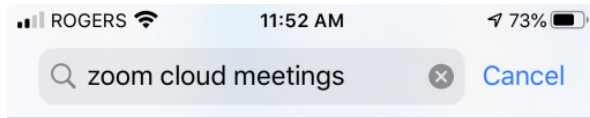


- i. Visit <https://zoom.us/download>
- ii. Press the blue **download** button under the heading **“Zoom Client for Meetings.”**
- iii. You will see a small *pop-up window* come up – select **“continue.”**
- iv. You will then be taken to a *sign-in window* where you can input your email and password.
- v. Once logged in to ZOOM you should see the final screen shown in the above video – it shows the date and time and four square icons on the left side.
- vi. You have now downloaded ZOOM and signed in!
- vii. From now on, you will be able to find ZOOM again by searching the apps on your computer OR you can save ZOOM to your desktop for easy access.

STEP TWO: DOWLOAD ZOOM ON YOU PHONE OR TABLET

- a. Go to your device’s App Store.

b. Search for the **“Zoom Cloud Meetings”** application.



- c. Open/download the application.
- d. Sign in by creating a password and inputting your information.
- e. Now that you have the application and you are signed in, when you click on a Zoom meeting link (as seen on the website and in the newsletters) you will be entered into the meeting through your Zoom application!